



**FLS**

TRANSLATION & INTERPRETING



# Foreign Language Services, Inc.

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CONNECTING OUR DIVERSE WORLD

Professional Translation and Interpreting Services

# Your next 1,000 clients speak a language other than English. Are you ready?

The team of linguistic experts at FLS has a proven, 40-year track record in managing multilingual projects. Our aim is to work closely with each client to meet their particular translation, interpreting, localization and document certification needs, applying quality guidelines throughout the process and delivering service you can trust.

## WHY FLS?

### **SERVICE**

The FLS team boasts great expertise and skill in delivering world-class translation services. Each member of our in-house and external team adheres to specific values which we consider to be the cornerstones of our service, such as ethics, commitment and respect for privacy.

### **SOLUTIONS**

We work with our clients to pinpoint and analyze their linguistic needs. We then proceed to customize solutions to their targets, timelines and budgets.

### **SPECIALIZATION**

We have a pool of professionals who are experts in scientific, technical, medical legal and business areas. Thanks to their combined know-how, we can offer our clients services tailored to their sector or industry, implementing the specialized terminology of their everyday business.

400+  
LANGUAGES

1,000+  
LINGUISTS

40  
YEARS OF  
EXPERIENCE

1,000+  
HAPPY CLIENTS

## AREAS OF EXPERTISE

- Commercial/industrial
- Automotive
- Engineering
- Railroad
- Legal
- Advertising
- Human Resources
- Health and Human Services
- Medical/Clinical
- Social Services
- Pharmaceutical
- U.S. Government
- Military
- Patents
- State and Local Government
- Economic Development
- Marketing
- USDA Import Regulations and Laws
- Patents, US Dept of Commerce
- Medical Benefits Claims, State and Federal
- Veterans Administration Medical Correspondence

## DOCUMENTS WE TRANSLATE

- Clinical trial protocols
- Medical reports (admitting, discharge, and post-discharge instructions)
- Outpatient Clinic Instructions
- Medical documentation (contracts and sworn documents)
- Labels, packaging, instructions
- Commercial and general marketing information
- Scientific documents
- Operations, installation, repair and maintenance manuals
- Specifications, technical notes and blueprints
- Software and control panel localization
- Patents
- Proposals (RFQ and RFP) and Data Sheets
- Websites, intranets and e-learning materials
- Contracts
- Legal Claims and Lawsuits
- Appeals
- Powers of attorney
- Deeds
- Audit reports
- Analysis of emerging markets
- Investment fund reports
- Financial overviews
- Financial regulations
- Corporate documents
- Talks for presentations and conferences
- Scripts for documentaries
- School systems codes of conduct and parent information packets
- Labels, packaging, instructions
- Press releases and internal memos
- Miscellaneous HR documents
- Immigration documentation

**Trusted for 40 years by thousands of customers**



## Commercial and Industrial Clients

- Adtran
- Advanced Global Technology
- Advanced Innovations, Inc.
- AGC Automotive
- AMD
- American Tank & Vessel
- American Trim (AmTrim)
- August Partners
- Baker/Woodward Communications
- Baron Services
- Basha's Grocery Stores
- Bentley Systems, Inc.
- Chemtron, Division of Progress Rail
- Colsa Corporation
- Communication Components
- Computer Sciences Corporation (CSC)
- Continental Automotive Systems
- Copperweld
- Daihen Corporation
- Daiken America
- Daimler Mercedes
- Digium
- Dominion Virginia Power
- DRS Technologies
- Dynetics
- Ebix - Benefits Administration and Wellness
- Elk River, Inc.
- Emerson Climate Technologies
- Emerson Industrial Automation
- Enshu USA
- ES Robbins
- FMB Advertising
- Giles & Kendall
- Great Lakes Industrial Furnace Services
- Great Southern Wood Preserving, Inc.
- Hyundai
- Intergraph/Hexagon
- Kershaw/Progress Rail Services
- Northrop Grumman Corporation
- QinetiQ
- Rausch & Pausch LP (RAPA)
- RTI International
- Science and Engineering Services (SES), Inc.
- Tyson Foods
- Wolverine Tube
- Yulista Management Services



## Government and Legal Clients

- Aberdeen Proving Grounds
- Alabama Department of Transportation (ALDOT)
- Alabama Department of Commerce
- Alabama Power Company
- Defense Language Institute
- Federal Emergency Management Agency (FEMA)
- Kirtland Air Force Base
- NASA/Marshall Space Flight Center
- National Geospatial Agency
- Southern Company
- State of Louisiana, Department of Economic Development
- State of Maine Department of HHS - Disability Determination
- State, Municipal and County Courts in Alabama
- Superior Court of Arizona, Maricopa County
- U.S. Army Corps of Engineers
- U.S. Attorney
- U.S. Department of Agriculture
- U.S. Department of Army
- U.S. Department of Justice
- U.S. Patent & Trademark Office
- U.S. Peace Corps
- USAID/World Education, Inc.
- USAMCOM (U.S. Aviation and Missile Command)
- Wright Patterson Air Force Base

FLS is a supplier of Translation and Interpreting services, under the GSA Professional Services Schedule, OOCORP 382-1 and 382-2, NAICS Code 541930.

Our experience in legal translation extends to many law firms, such as:

- Baker Donelson
- Bradley, Arant, Boult & Cummings LLP
- Hall, Conerly & Bolvig, PC
- Hangartner, Rydberg, Terrell & Hart LLC
- Hardin Thompson PC
- Lanier, Ford, Shaver & Payne, PC
- Maynard, Cooper & Gale PC
- Morris, King & Hodge, PC
- The Cochran Firm
- Wettermark Keith, LLC

...and thousands of individuals requiring Certified Translations

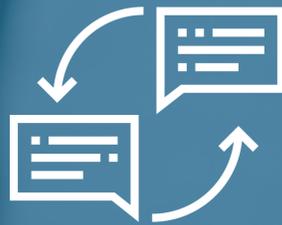
## Medical, Health and Human Services Clients

- Alabama City and County School Systems
- Alabama Clinical School
- Alabama Psychiatric Services
- Baptist Hospital Systems, Alabama
- Bradford Health Services
- Cardiovascular Associates, Birmingham
- Crestwood Hospital
- Federal Emergency
- HH System, Decatur Morgan Hospital
- Huntsville Hospital Outpatient Clinics & Main Hospital
- Madison Surgery Center (and other medical clinics)
- Management Agency (FEMA)
- National Children's Advocacy Center
- National Head Start Association
- Peninsula College, Washington
- State of Alabama Department of Human Resources
- The Davis Center/Thrive Alabama
- The Orthopedic Center (TOC), Huntsville
- U.S. Space and Rocket Center - Space Camps
- University of Alabama in Birmingham (UAB)
- Wellstone Behavioral Health

# What our customers say



“Incredible resource for professional translation and interpretation for languages around the world.”



“FLS is a life saver! They are always prompt in providing a skilled translator to accompany my coworkers and me on home visits.”



“We have been using FLS for years and they are always professional and helpful.”



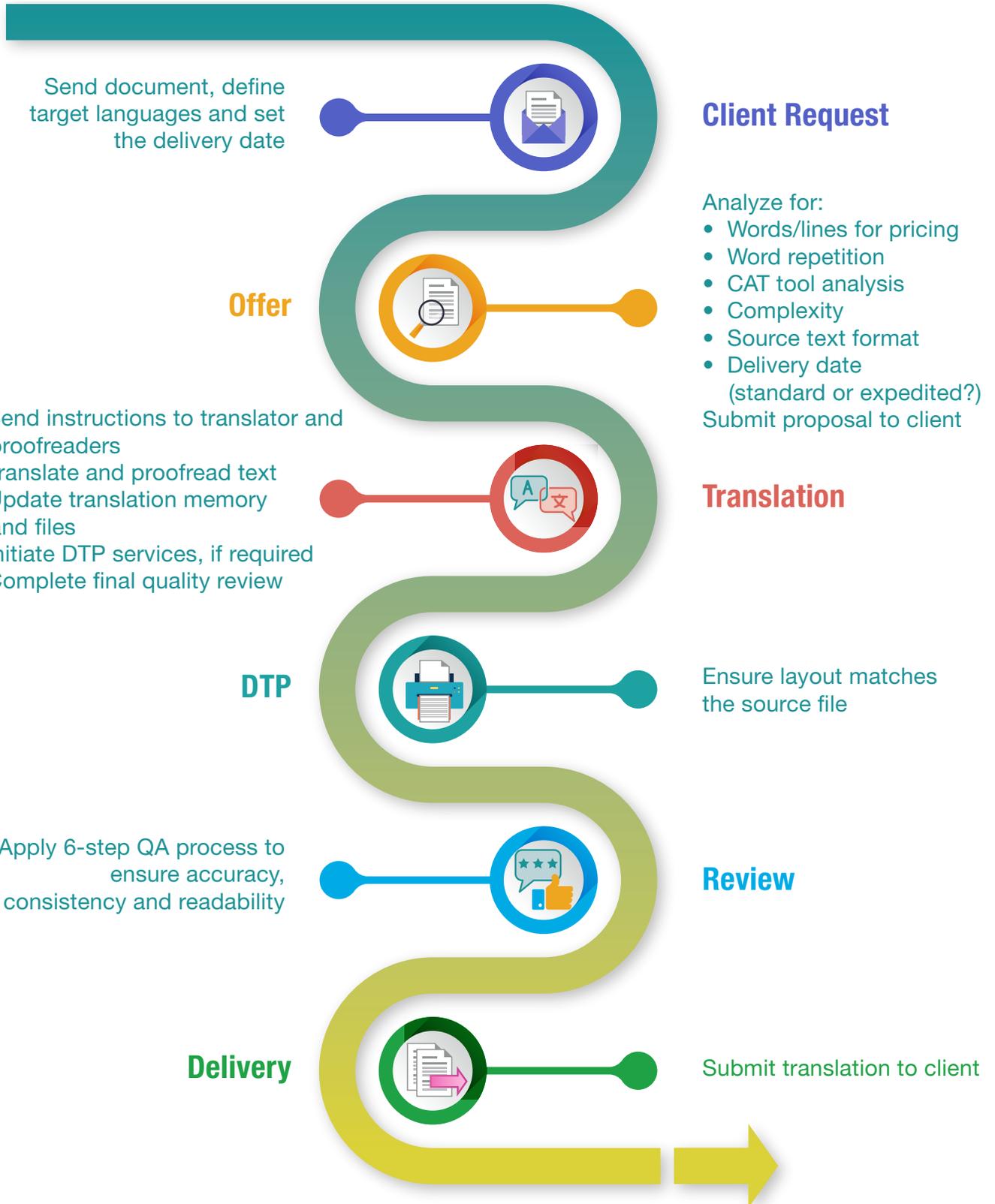
# Translation Process

FLS leverages the latest computer assisted technology (CAT) tools and maximizes the benefits of various platforms to ensure maximum speed, efficiency and quality in our translation work. This approach leverages the broad experience of our translation teams made up of experienced and native linguists in their own language pairs.

The translation platform allows the assigned bilingual editor to review the translation team's work in real-time, as the translator completes each segment. This ensures incomparable quality, faster delivery and substantial cost savings for our clients.

## OUR FOCUS ON SOLUTIONS

- ▶ Consistent use of terminology
- ▶ Glossary generation
- ▶ Quicker turnovers without sacrificing quality
- ▶ Enhanced translation capacity
- ▶ Accurate wordcount
- ▶ Efficient translation project management



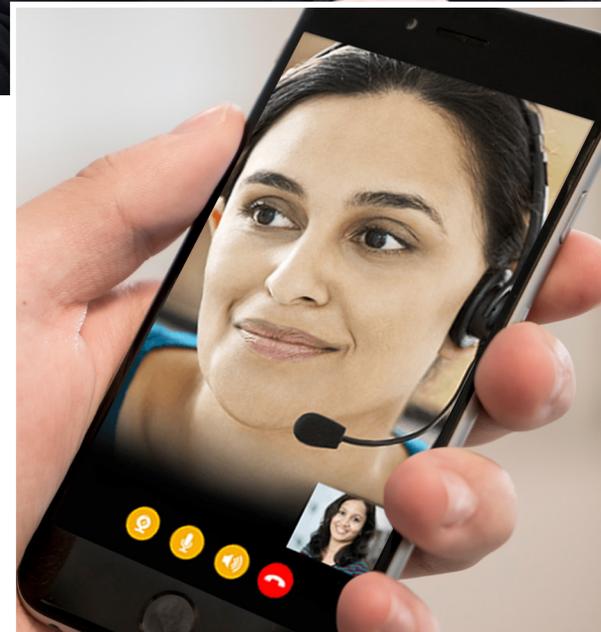


## Interpreting Services

FLS is privileged to assist many international companies in engaging their multilingual workforce and reaching out to non-English speaking clients. Our vetted interpreters play crucial roles in facilitating multilingual communication for our clients and their customers, whether in manufacturing plants, training facilities, hospitals, clinics, schools, court rooms, board rooms or offices in the following scenarios:

- Consecutive and simultaneous interpreting
- Conferences, meetings, plant visits, court appearances
- Face-to-face interpreting in all sectors
- Over-the-phone and Video Remote Interpreting
- American Sign Language interpreting
- County, State and Federal Court interpreting
- Bilingual placement and technical placement of staff in plants or offices

FLS also provides our customers access to 24-hour interpreting services in over 200 languages and American Sign Language through our convenient App, which can reside on your desktop, tablet or phone. Real time, face-to-face human interpreting at the touch of a button!



# Languages

FLS offers translation and interpreting services in all major languages, including:

 Albanian	 Hebrew	 Romanian
 Amharic	 Hindi	 Russian
 Arabic	 Hungarian	 Serbian
 Bengali	 Indonesian	 Slova
 Bulgarian	 Italian	 Spanish (all varieties)
 Catalan	 Japanese	 Swedish
 Chinese (all varieties)	 Javanese	 Tagalog
 Creole	 Korean	 Tajik
 Czech	 Lahnda	 Tamil
 Danish	 Macedonian	 Telugu
 Dutch	 Malay	 Thai
 English	 Marathi	 Turkish
 Farsi	 Nepali	 Ukrainian
 French	 Norwegian	 Urdu
 French (Canadian)	 Persian	 Uzbek
 Georgian	 Polish	 Vietnamese
 German	 Portuguese (Brazil)	<b>ASL</b> American Sign Language
 Greek	 Portuguese (Portugal)	
 Gujarati	 Punjabi	

...and more

## Other Services

### MULTILINGUAL TRANSCRIPTION SERVICES

FLS offers fast and professional audio transcription services. We convert recordings of conferences, interviews, board meetings, focus groups and any other audio into text in all major languages at cost-effective prices.

### SUBTITLING, VOICE-OVERS, SCANNING AND OCR

FLS is a leading provider of high-quality services aimed at the digitization of documents, optical character recognition, video subtitling and foreign language voice-overs.

### WEBSITE LOCALIZATION

FLS offers website localization services. Localization integrates translation and cultural adaptation to account for differences in various markets. Whether you are designing your website from the ground up or want to create a foreign language version of your existing site, we have the tools, talent, and experience to create premium quality multilingual online content.

### LINGUISTIC CONSULTING

Our range of linguistic consulting services comprises, among other things, style guide creation, trade name evaluation, proofreading and technical writing. Our goal is to enhance the effectiveness of our clients' international operations by ensuring that their message targets the right audience in the right language and tone.



## What sets us apart from other translation companies?

**Our mission is clear:** To provide our customers excellence in multilingual services in support of their economic development and international growth.

Two words capture the essence of our corporate philosophy and our solid record of success over the decades: **excellence** and **service**.

We believe the loyalty shown by our customers, whom we have assisted over many years, is due to the importance our team places on service. Every translation job undergoes the quality assurance steps required to provide excellence, whether that job entails one page or 1,000 pages. Every translation and interpreting job is assigned with the customer's need in mind to make sure communication is crystal clear, accurate and complete.

FLS stands poised—with extensive 40 years' experience and cutting-edge technology—to connect your diverse world at home and in international markets.

## Speak in a local voice, anywhere in the world

FLS seeks to improve human communication worldwide by providing reliable linguistic solutions regardless of your local and target markets.

We are available around the world, around the clock so you can go global and speak local.



United States  
256 881 1120



Brazil  
+55 21 404 206 431



UK  
+44 208 089 5007



Japan  
+81 50 521 30372

### **Member of National, Regional and Local Organizations:**

American Translators' Association (ATA)  
North Alabama International Trade Association  
Japan-American Society of Alabama  
Chamber of Commerce, Huntsville/Madison County  
Women's Economic Development Council  
Leadership Huntsville/Madison County  
Association of Language Companies (ALC)  
The Huntsville Committee of 100  
Women in Defense



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